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FOOTHILLS TAXATION SERVICES
PTY LTD

Trustee for the Foothills Family Trust
ABN 83 163 325 525

Four-week representative (time based) internet diary

Taxpayer's name _____

Tax file number _____

Year ended _____

Employer (if applicable) _____

Internet service _____

It is recommended that a representative time based internet usage diary adopt the following format.
Note that **all** use of the applicable internet service needs to be recorded and/or accounted for (i.e., all internet or data users, not just the taxpayer seeking to claim the relevant deduction).

Internet (time based) usage diary					
Date:	Time commenced	Time finished	Description	Work Use Time	Private Use Time

TOTAL Hours				(A)	(B)
Summary					
Date time diary commenced					
Date time diary finished					
Total work hours usage = (A)					
Total hours usage = (A + B)					
Total work use percentage (%) <i>(work hours divided by total hours)</i>					

Signed (taxpayer).....

Dated